

## CALL FOR APPLICATIONS FOR THE RECRUITMENT OF KEY STAFF IN VIEW OF A MONITORING AND EVALUATION (M&E) CONSULTANT'S MANDATE ON BEHALF OF THE AGRICULTURAL INFRASTRUCTURE AND VALUE CHAIN DEVELOPMENT PROJECT (AIVDP)

### Presentation

The Government of Cameroon (hereinafter called “Beneficiary”) has received financing from the Islamic Development Bank (the “Bank”) in the form of an IDB/LLF mixed financing towards the cost of the Agricultural Infrastructure and Value Chain Development Project (AIVDP). The Ministry of Agriculture and Rural Development (MINADER) through the Agricultural Infrastructure and Value Chain Development Project (AIVDP) Project Management Unit (PMU), an executing agency (the “Client”), intends to apply a portion of the proceeds of this financing to eligible payments under the contract for which this Request for Proposals is issued.

The Client now invites proposals to provide the following consulting services (hereinafter called “Services”): Monitoring and Evaluation Consultant (M&E) for the Agricultural Infrastructure and Value Chain Development Project (AIVDP).

As part of the submission of an offer for this mandate as M&E consultant, IRESCO is launching a call for applications for the following positions with required qualifications and experience:

#### **A Team Leader:**

- Minimum Master’s Degree in any of the following fields of study: M&E, Economics, Rural Development, Agri-Business, Agricultural Economics or related field
- Total professional experience of 15 years minimum
- Experience in leading teams of professional experts
- At least 07 years of consecutive work experience in a field related to Monitoring and Evaluation of rural development, agriculture sector planning or project management.
- Experience in the development of M&E systems
- Familiarity and experience in working on MIS systems for Monitoring and Evaluation
- Experience in project appraisal and design
- Experience in working on donor funded projects
- Professional certification in project management will be an advantage
- Must be familiar working in rural areas of Cameroon.

#### **B M&E Expert**

- Minimum Master's Degree in any of the following fields of study: M&E, Economics, Rural Development, Agri-Business, Agricultural Economics or related field.
- Total professional experience of 10 years minimum
- Demonstrable experience in the development of M&E systems with a mastery of professional M&E softwares
- At least 07 years of consecutive work experience in a field related to Monitoring and Evaluation of rural development, agriculture sector planning or project management.
- Experience in working on donor funded projects.
- Must be familiar working in rural areas of Cameroon
- Familiarity and experience in working on MIS systems for Monitoring and Evaluation

#### **C ICT/GIS Expert**

- Minimum a Bachelors Degree in ICT and Computer Science
- Certificate training in Geographic Information System (GIS)
- Total professional experience of 10 years minimum
- Demonstrable experience in the setting up and management of MIS with a mastery of professional GIS softwares
- At least 05 years of consecutive work experience in a field related to MIS/GIS of rural development, agriculture sector planning or project management.
- Experience in working on donor funded projects.
- Must be familiar working in rural areas of Cameroon

#### **D Biometrician**

- Minimum Master's Degree in any of the following fields of study: Statistics, Agricultural Statistics, Data Analytics or related field.
- Total professional experience of 10 years minimum
- Demonstrable experience in the conducting statistical surveys and data analysis with a mastery of professional statistical softwares
- At least 05 years of consecutive work experience in a field related to statistics and data analytics.
- Experience in working on donor funded projects.

**3. Language skills:** English or French, both is an asset

#### **4. Place of assignment**

- Buea, with the possibility of travel within the Southwest region

#### **5. Length of contract**

- The duration of the contract will be 12 months from the date of signing of the contract.

## Application procedure

Interested applicants should submit their applications by September 21, 2020, mentioning the project reference (M&E for the AIVDP Project: Application for the position of...) in the subject line of their mail. The text of the submission letter should include a brief presentation of the candidate.

Application address: by email ([irescoppportunity@yahoo.com](mailto:irescoppportunity@yahoo.com)) or drop off at the IRESCO office, located in Yaounde, Mendong, a building located , after the Gendarmerie Brigade.

The application file will consist of the following documents:

- 1- Candidate's CV;
- 2- Candidate's cover letter specifying the position requested;
- 3- Copy of the highest degree;
- 4- Copy of the various employment certificates or relevant training.

CVs must be submitted according to the following form:

## CURRICULUM VITAE (CV)

<b>Position Title and No.</b>	{e.g., K-1, TEAM LEADER}
<b>Name of Expert:</b>	{Insert full name}
<b>Date of Birth:</b>	{day/month/year}
<b>Country of Citizenship/Residence</b>	

**Education:** {List college/university or other specialized education, giving names of educational institutions, dates attended, degree(s)/diploma(s) obtained}

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**Employment record relevant to the assignment:** {Starting with present position, list in reverse order. Please provide dates, name of employing organization, titles of positions held, types of activities performed and location of the assignment, and contact information of previous clients and employing organization(s) who can be contacted for references. Past employment that is not relevant to the assignment does not need to be included.}

<b>Period</b>	<b>Employing organization and your title/position. Contact information for references</b>	<b>Country</b>	<b>Summary of activities performed relevant to the Assignment</b>
[e.g., May 2005-present]	[e.g., Ministry of ....., advisor/consultant to...  For references: Tel...../e-mail.....; Mr. ...., deputy minister]		

**Membership in Professional Associations and Publications:**

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**Language Skills (indicate only languages in which you can work):** \_\_\_\_\_

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**Adequacy for the Assignment:**

<b>Detailed Tasks Assigned on Consultant's Team of Experts:</b>	<b>Reference to Prior Work/Assignments that Best Illustrates Capability to Handle the Assigned Tasks</b>
{List all deliverables/tasks as in TECH- 5 in which the Expert will be involved}	

**Expert's contact information:** (e-mail....., phone.....)

Certification:

I, the undersigned, certify that to the best of my knowledge and belief, this CV correctly describes myself, my qualifications, and my experience, and I am available to undertake the assignment in case of an award. I understand that any misstatement or misrepresentation described herein may lead to my disqualification or dismissal by the Client, and/or sanctions by the Bank.

{day/month/year}

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Name of Expert

Signature

Date

{day/month/year}

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Name of authorized

Signature

Date

Representative of the Consultant

(the same who signs the Proposal)

Yes No

- (i) This CV correctly describes my qualifications and experience
- (ii) I am employed by the Executing or the Implementing Agency
- (iii) I was part of the team who wrote the terms of reference for this consulting services assignment
- (iv) I am not currently debarred by a multilateral development bank

(If yes, identify who)

*I certify that I have been informed by the firm that it is including my CV in the Proposal for the {name of project and contract}. I confirm that I will be available to carry out the assignment for which my CV has been submitted in accordance with the implementation arrangements and schedule set out in the Proposal.*

OR

If CV is signed by the firm's authorized representative and the written agreement attached

I, as the authorized representative of the firm submitting this Proposal for the {name of project and contract}, certify that I have obtained the consent of the named expert to submit his/her CV, and that I have obtained a written representation from the expert that s/he will be available to carry out the assignment in accordance with the implementation arrangements and schedule set out in the Proposal.

Due to the anticipated number of applications to be received, we do not guarantee that we will be able to respond personally to all candidates.

Only shortlisted candidates will be invited for an interview.